

JOB OPENING: Volunteer Partnerships Coordinator



Location: Grand Rapids

Requirements: Candidates will have a commitment to the mission of the organization and be dedicated to improving the charitable food system. Given the focus of the position, they should possess strong oral and written communication skills and a desire to present food bank interests before various groups. Education or related experience demonstrating skills in community relations, nutrition, and food safety mindful of issues related to diversity, equity, inclusion, and justice is desired. Candidates proficient in speaking languages in addition to English are highly desired.

Responsibilities: The Volunteer Partnerships Coordinator will recruit and manage individual and group volunteers across organizational needs. They will network and develop new partners. They will balance the needs of the organization with the skills of volunteer groups to maximize the benefit for everyone involved. They will identify how volunteers can assist with the food bank's mission across the organization. The workday will be primarily at the food bank's warehouses in Comstock Park, Benton Harbor and Cadillac; the food bank's office space in Walker; and in the field with community partners.

Job Type: Full-time

Schedule: Monday-Friday, 8:30-4:30; some evenings and weekends; occasional overnight travel

Pay: \$18-\$20/hr contingent on experience

Benefits:

- 403b matching
- Company-provided life insurance and short/long term disability
- Paid vacation and holidays
- Access to affordable family health and/or dental insurance plan
- Gym membership reimbursement (up to \$20/month)

How to apply: Please submit cover letter and resume to AbigailL@FeedingWM.org. Review of applications will start on March 14 and continue until the position is filled.