

Feeding America West Michigan Food Bank
JOB DESCRIPTION
JOB TITLE: TRUCK DRIVER-CDL-A

REPORTS TO: Logistics Manager
Starting Wage: \$16/hr

GENERAL DESCRIPTION:

Drive semi-truck and vans to deliver and pick up products donated to the Food Bank in support of addressing hunger issues in West Michigan

ESSENTIAL JOB FUNCTIONS:

- Drive truck to pick up products from donors.
- Drive truck to deliver orders to branch locations, Partner Distribution Organizations, large pantries, mobile pantries and main warehouse
- Organize pick-up and delivery schedules
- Load and unload trailers
- Assist with Mobile Pantry distributions at delivery site keeping trash and recycle items sorted in the trailers for return delivery
- Respond to agency customers about the Food Bank and its services
- Assist in general warehouse tasks as assigned

This list is not all-inclusive and other duties may be assigned

Professional Requirements:

- Maintain a CDL-A license with air brake endorsement, current medical examiners card or ability to pass a physical.
- Ability to lift more than 50 pounds on a regular basis.
- Knowledge of warehouse operations, math skills with the ability to count items on a skid using addition, subtraction, multiplication, and division.
- Ability to operate a hi-lo and other warehouse equipment.
- Requires good customer service skills.

Mission Statement

The Mission of the Feeding America West Michigan Food Bank is to ensure food is available to the hungry in our community.

Core Values

We will treat everyone (staff, agencies, volunteers, vendors, community partners) with respect and dignity.

We will be good stewards of all our resources. We will be accountable for the use of these resources to fight hunger.

We will always act with integrity by being honest and open, and always delivering on our commitments.

We will build strong relationships within our community. Striving for collaboration and trust to engage our community in the fight against hunger.

We will strive to build on the diverse strengths of our staff and Board that represent the diversity of our community.

Equal Employment Opportunity

It is the policy of Feeding America West Michigan Food Bank to provide equal employment opportunities to all people without regard to race, color, religion, national origin, age, sex or disability and to promote the full realization of that policy. FAWMFB will assure equal employment opportunities in all personnel actions and procedures including, but not limited to recruitment, hiring, training, transfer, promotion, compensation and benefits.

Employee Acknowledgement

I have read this job description and fully understand the requirements set forth therein. I hereby accept the position of **Truck Driver** agree to abide by the requirements set forth and will perform all duties and responsibilities to the best of my ability. I understand that this job description does not create a contract of employment and Feeding America West Michigan Food Bank can modify any or all the terms and conditions listed in this job description at any time. I acknowledge that my employment is at-will and that my employment can be terminated with or without notice.